

# Texas Education Agency Standard Application System (SAS)

<b>2018–2019 Technology Lending</b>			
<b>Program authority:</b>	General Appropriations Act, Article III, Rider 8, and House Bill 3526, 85 <sup>th</sup> Texas Legislature; Texas Education Code Section 32.301	<b>FOR TEA USE ONLY</b> <small>Write NOGA ID here:</small>	
<b>Grant Period:</b>	May 1, 2018, to August 31, 2019		
<b>Application deadline:</b>	5:00 p.m. Central Time, February 6, 2018	<small>Place date stamp here.</small>	
<b>Submittal information:</b>	<p>Applicants must submit one original copy of the application with an original signature, and two copies of the application, printed on one side only and signed by a person authorized to bind the applicant to a contractual agreement, must be received no later than the aforementioned date and time at this address:</p> <p style="text-align: center;">Document Control Center, Grants Administration Division Texas Education Agency, 1701 North Congress Ave. Austin, TX 78701-1494</p>	<div style="writing-mode: vertical-rl; transform: rotate(180deg);"> RECEIVED TEXAS EDUCATION AGENCY 2018 FEB - 2 PM 3:37 DOCUMENT CONTROL CENTER GRANTS ADMINISTRATION </div>	
<b>Contact information:</b>	Kathy Ferguson: techlending@tea.texas.gov; (512) 463-9087		

## Schedule #1—General Information

<b>Part 1: Applicant Information</b>				
Organization name	County-District #		Amendment #	
San Marcos CISD	Hays - 105902			
Vendor ID #	ESC Region #			
	13			
Mailing address	City	State	ZIP Code	
631 Mill Street	San Marcos	TX	78666	
<b>Primary Contact</b>				
First name	M.I.	Last name	Title	
James	D	Nevarez	Director of Educational Technology	
Telephone #	Email address		FAX #	
512-393-6945	James.nevarez@smcisd.net		512-393-	
<b>Secondary Contact</b>				
First name	M.I.	Last name	Title	
Monica		Ruiz-Mills	Assistant Superintendent – TLA	
Telephone #	Email address		FAX #	
512-393-6731	Monica.ruizmills@smcisd.net		512-393-6787	
<b>Part 2: Certification and Incorporation</b>				

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. **It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.**

### Authorized Official:

First name	M.I.	Last name	Title
Monica		Ruiz-Mills	Assistant Superintendent - TLA
Telephone #	Email address		FAX #
512-393-6731	monica.ruizmills@smcisd.net		512-393-6787

Signature (blue ink preferred) \_\_\_\_\_ Date signed \_\_\_\_\_

January 31, 2018

Only the legally responsible party may sign this application.

**Schedule #1—General Information**

County-district number or vendor ID: Hays - 105902

Amendment # (for amendments only):

**Part 3: Schedules Required for New or Amended Applications**

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2	Required Attachments and Provisions and Assurances	<input checked="" type="checkbox"/>	N/A
4	Request for Amendment	N/A	<input checked="" type="checkbox"/>
5	Program Executive Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Program Budget Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Professional and Contracted Services (6200)	See Important Note For Competitive Grants*	<input type="checkbox"/>
9	Supplies and Materials (6300)		<input type="checkbox"/>
10	Other Operating Costs (6400)		<input type="checkbox"/>
11	Capital Outlay (6600)		<input type="checkbox"/>
12	Demographics and Participants to Be Served with Grant Funds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13	Needs Assessment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14	Management Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15	Project Evaluation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	Responses to Statutory Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17	Responses to TEA Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**\*IMPORTANT NOTE FOR COMPETITIVE GRANTS:** Schedules #8, #9, #10 and #11 are required schedules if any dollar amount is entered for the corresponding class/object code on Schedule #6—Program Budget Summary. For example, if any dollar amount is budgeted for class/object code 6200 on Schedule #6—Program Budget Summary, then Schedule #8—Professional and Contracted Services (6200) is required. If it is either blank or missing from the application, **the application will be disqualified.**

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On this date:

Via telephone/fax/email (circle as appropriate)

By TEA staff person:

**Schedule #2—Required Attachments and Provisions and Assurances**

County-district number or vendor ID: Hays - 105902

Amendment # (for amendments only):

**Part 1: Required Attachments**

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		
#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
1	LEA Technology Plan Template	If an LEA does not have a 2016–2017 Technology Plan on file with TEA, it must show evidence of a current local technology plan on participating campuses by completing the LEA Technology Plan Template.

**Part 2: Acceptance and Compliance**

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.

**Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.**

X	Acceptance and Compliance
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the <u>General and Fiscal Guidelines</u> .
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the <u>program guidelines for this grant</u> .
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with all <u>General Provisions and Assurances</u> requirements.
<input checked="" type="checkbox"/>	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all <u>Debarment and Suspension Certification</u> requirements.

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**Schedule #2—Required Attachments and Provisions and Assurances**

County-district number or vendor ID: Hays - 105902

Amendment # (for amendments only):

**Part 3: Program-Specific Provisions and Assurances**
☒ I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home
5.	The applicant understands that equipment purchased with Technology Lending Grant funds is the property of the LEA.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has a 2016–2017 LEA technology plan on file with TEA, or that it will show evidence of a current local technology plan on participating campuses by completing the Required Program-Related Attachment outlined on page 18 of the Program Guidelines.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into the LEA's technology plan.
12.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data

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**Schedule #4—Request for Amendment**

County-district number or vendor ID: Hays - 105902

Amendment # (for amendments only):

**Part 1: Submitting an Amendment**

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail **or** by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Grants Administration Division, Texas Education Agency, 1701 N. Congress Ave., Austin, TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-9564.

The last day to submit an amendment to TEA is listed on the [TEA Grant Opportunities](#) page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

**Part 2: When an Amendment Is Required**

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend the Application" guidance posted in the Amendment Submission Guidance section of the Grants Administration Division [Administering a Grant](#) page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

**Part 3: Revised Budget**

			A	B	C	D
#	Schedule #	Class/ Object Code	Grand Total from Previously Approved Budget	Amount Deleted	Amount Added	New Grand Total
1.	Schedule #8: Contracted Services	6200	\$	\$	\$	\$
2.	Schedule #9: Supplies and Materials	6300	\$	\$	\$	\$
3.	Schedule #10: Other Operating Costs	6400	\$	\$	\$	\$
4.	Schedule #11: Capital Outlay	6600	\$	\$	\$	\$
5.	Total direct costs:		\$	\$	\$	\$
6.	Indirect cost ( %):		\$	\$	\$	\$
7.	Total costs:		\$	\$	\$	\$

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**Schedule #4—Request for Amendment (cont.)**

County-district number or vendor ID:

Amendment # (for amendments only):

**Part 4: Amendment Justification**

Line #	Schedule # Being Amended	Description of Change	Reason for Change
1.			
2.			
3.			
4.			
5.			
6.			
7.			

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**Schedule #5—Program Executive Summary**

County-district number or vendor ID:

Amendment # (for amendments only):

List the campuses that will be served with these funds. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Goodnight Middle School

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary.

The National Center for Education Statistics indicates that 71% of the U.S. population age 3 and over uses the Internet. "Comparing the White, Black, and Hispanic populations age 3 and over, the percentage of internet users was highest among Whites (75 percent), followed by Blacks (64 percent), and then Hispanics (61 percent). The percentage of internet users in the population age 3 and over was generally higher for those with higher family income levels." Since the time this information was provided, we have seen a surge in digital content, virtual reality, and augmented reality platforms. The ubiquity of internet use crosses all socio-economic boundaries. In order to ensure SMCISD students are well prepared for their college and career lives, San Marcos Consolidated Independent School District (SMCISD) is applying for the Technology Lending grant to eliminate achievement gaps between student populations and provide equitable access to digital instructional materials.

SMCISD's pledged focus on student performance, rigorous academics, a culture of high expectations, elimination of achievement gaps, and to meaningful, reciprocal partnerships which serve students and families, act as the core commitments to encourage innovative teaching practices and parent engagement that extend beyond the classroom. SMCISD has adopted a Technology Integration Matrix that will provide a framework for describing and targeting the use of technology to enhance learning. In this digital-age learning culture, SMCISD is focused on providing a rigorous, relevant, and engaging education for all students. SMCISD would like to add devices, access, and digital resources for sixth (6<sup>th</sup>) grade students at Goodnight Middle School. This would be an additional 330 devices added to a growing SMCISD lending program. Through the use of the additional devices, students will have access to learning opportunities and productivity apps to extend the learning environment outside the school classroom. Because SMCISD encourages teaching practices that extend beyond the classroom, the additional devices will help 6<sup>th</sup> grade teachers incorporate innovative teaching practices and parent engagement methods to prepare students for college and careers. These additional devices will assist in the following ways:

1. Ensure instructional innovation focused on continuous improvement of digital-age learning.
2. Model and promote the frequent and effective use of technology for learning.
3. Provide learner-centered environments equipped with technology and learning resources to meet the individual, diverse needs to SMCISD learners.
4. Ensure effective practice in the study of technology and its infusion across the curriculum.
5. Allow students to participate in local and global learning communities that simulate innovation, creativity, and digital age collaboration.

If SMCISD is awarded the Technology Lending Program Grant, 100% of sixth-grade students at Goodnight Middle School would have access to a Chromebook to use 24/7.

To ensure that Goodnight 6<sup>th</sup> grade students have equitable access to technology and digital content, SMCISD will purchase Chromebooks that will be available for checkout to students with their parent's signed consent. This will ensure that students, regardless of their economic status, have access to technology and digital content outside of the school day. Finally, in accordance with the General Provision Education Act (GEPA), the program will provide equal access and treatment without regard to gender, race, origin, or handicap.

**References:**

National Center for Education Statistics

<https://nces.ed.gov/fastfacts/display.asp?id=46>**For TEA Use Only**

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**Schedule #5—Program Executive Summary (cont.)**

County-district number or vendor ID: Hays - 105902

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

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**Schedule #6—Program Budget Summary**

County-district number or vendor ID: Hays - 105902

Amendment # (for amendments only):

Program authority: General Appropriations Act, Article III, Rider 8, and House Bill 3526, 85<sup>th</sup> Texas Legislature; Texas Education Code Section, 32.301

Grant period: May 1, 2018, to August 31, 2019

Fund code: 410

**Budget Summary**

Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost
Schedule #8	Professional and Contracted Services (6200)	6200	\$	\$	\$26,950.50
Schedule #9	Supplies and Materials (6300)	6300	\$	\$	\$72,885.00
Schedule #10	Other Operating Costs (6400)	6400	\$	\$	\$
Schedule #11	Capital Outlay (6600)	6600	\$	\$	\$
Total direct costs:			\$	\$	\$99,835.50
Percentage% <u>indirect costs</u> (see note):			N/A	\$	\$0
Grand total of budgeted costs (add all entries in each column):			\$	\$	<b>\$99,835.50</b>

**Administrative Cost Calculation**

Enter the total grant amount requested:	\$100,000.00
Percentage limit on administrative costs established for the program (15%):	× .15
Multiply and round down to the nearest whole dollar. Enter the result. This is the maximum amount allowable for administrative costs, including indirect costs:	\$15,000.00

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

If selected for a competitive grant, your award amount will be the lesser of the grand total of budgeted costs as stated on this schedule (the box with the bold outline), or the sum of all line items listed on this schedule, or the maximum allowable award amount. TEA is not responsible for math errors.

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**Schedule #8—Professional and Contracted Services (6200)**

County-district number or vendor ID: Hays - 105902

Amendment # (for amendments only):

**NOTE:** Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.

**Professional and Contracted Services**

#	Description of Service and Purpose	Grant Amount Budgeted
1	3-year standard warranty with accidental damage and Chromebook management license.	\$26,950.50
2		\$
3		\$
4		\$
5		\$
6		\$
7		\$
8		\$
9		\$
10		\$
11		\$
12		\$
13		\$
14		\$
<b>a. Subtotal of professional and contracted services:</b>		\$26,950.50
<b>b. Remaining 6200—Professional and contracted services that do not require specific approval:</b>		\$0
<b>(Sum of lines a and b) Grand total</b>		<b>\$26,950.50</b>

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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<b>Schedule #9—Supplies and Materials (6300)</b>		
County-District Number or Vendor ID: Hays 105902		Amendment number (for amendments only):
<b>Supplies and Materials Requiring Specific Approval</b>		
		<b>Grant Amount Budgeted</b>
6300	Total supplies and materials that do not require specific approval:	\$72,885.00
<b>Grand total:</b>		<b>\$72,885.00</b>

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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<b>Schedule #10—Other Operating Costs (6400)</b>		
County-District Number or Vendor ID: Hays 105902		Amendment number (for amendments only):
<b>Expense Item Description</b>		<b>Grant Amount Budgeted</b>
6400	Operating costs that do not require specific approval:	\$
<b>Grand total:</b>		<b>\$</b>

In-state travel for employees does not require specific approval.

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division [Administering a Grant](#) page.

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Schedule #11—Capital Outlay (6600)				
County-District Number or Vendor ID: Hays 105902			Amendment number (for amendments only):	
#	Description and Purpose	Quantity	Unit Cost	Grant Amount Budgeted
<b>66XX—Computing Devices, capitalized</b>				
1			\$	\$
2			\$	\$
3			\$	\$
4			\$	\$
5			\$	\$
6			\$	\$
7			\$	\$
8			\$	\$
9			\$	\$
10			\$	\$
<b>66XX—Software, capitalized</b>				
11			\$	\$
12			\$	\$
13			\$	\$
14			\$	\$
15			\$	\$
16			\$	\$
17			\$	\$
<b>66XX—Equipment, furniture, or vehicles</b>				
18			\$	\$
19			\$	\$
20			\$	\$
21			\$	\$
22			\$	\$
23			\$	\$
24			\$	\$
25			\$	\$
26			\$	\$
27			\$	\$
<b>Grand total:</b>				<b>\$</b>

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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**Schedule #12—Demographics and Participants to Be Served with Grant Funds**

County-district number or vendor ID: Hays 105902

Amendment # (for amendments only):

**Part 1: Student Demographics of Population To Be Served With Grant Funds.** Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comment section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program. Response is limited to space provided. Use Arial font, no smaller than 10 point.

Student Category	Student Number	Student Percentage	Comment
Economically disadvantaged	732	72.84%	
Limited English proficient (LEP)	127	12.64%	
Disciplinary placements	DNA	DNA%	
Attendance rate	NA	95.4%	
Annual dropout rate (Gr 9-12)	NA	DNA%	

**Part 2: Students To Be Served With Grant Funds.** Enter the number of students in each grade, by type of school, projected to be served under the grant program.

**School Type:** ☒ Public ☐ Open-Enrollment Charter ☐ Private Nonprofit ☐ Private For Profit ☐ Public Institution

**Students**

PK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
							339							339

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**Schedule #13—Needs Assessment**

County-district number or vendor ID: Hays - 105902

Amendment # (for amendments only):

**Part 1: Process Description.** A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired outcome or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. If this application is for a district level grant that will only serve specific campuses, list the name of the campus(es) to be served and why they were selected. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

San Marcos CISD completes a data-driven, yearly comprehensive needs assessment in order to properly plan and develop the district's vision and goals. The needs assessment process is cyclical and on-going. In order to complete the needs assessment process, San Marcos CISD has established a District Improvement Committee. District Improvement Committee representation is comprised of school district administrative leaders, campus-based leadership, campus faculty and staff, district faculty and staff, parents, students, and local business and industry representatives. The San Marcos CISD's District Improvement Committee meets regularly to assess school demographic data; student achievement data; district culture and climate survey research data; staff quality, recruitment and retention data; curriculum, instruction, and assessment data; family and community involvement data; district context and organization data; and district technology data. These district data points drive the District Improvement Committee to complete the Comprehensive Needs Assessment Document. Within the Comprehensive Needs Assessment Document, strategically planned goals are identified; performance objectives are set in place; evaluation data sources are labeled; and priorities are listed. Within each goal priority, the District Improvement Committee identifies the strategy description, how monitoring will be conducted, the expected result and impact and the timeline. San Marcos CISD has identified five goals that correlate to the district's core commitments. There is alignment between the data finding of the District Improvement Committee, the district's needs assessment and goals, and the district's core commitments.

Each campus within San Marcos CISD conducts a similar needs assessment process. A Campus Improvement Committee made up of campus administration, campus faculty and staff, parents, students, and local business and industry use campus and district data to complete a campus based needs assessment. Each Campus Improvement Committee, upon the completion of the needs assessment, establishes campus goals that align to the vision and mission of the district. Like the District Improvement Committee, each Campus Improvement Committee's determination is data driven and aligned to the district's core commitments.

The needs assessment identified which campus is the best candidate for the Technology Lending Program Grant. It was determined that the resources are most needed at Goodnight Middle School. Seventy-two percent of students at Goodnight Middle School are economically disadvantaged. This percentage is significantly over the 40% required to participate in the Technology Lending Program Grant.

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**Schedule #13—Needs Assessment (cont.)**

County-district number or vendor ID: Hays - 105902

Amendment # (for amendments only):

**Part 2: Alignment with Grant Goals and Objectives.** List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	Literacy development across all content areas to include literacy interventions for struggling readers and writers	Utilizing a Chromebook to access digital resources offers numerous resources for reading engagement and differentiation.
2.	Additional reading materials for 6 <sup>th</sup> grade students	Several online utilities offer fresh, adaptive reads for every subject. Chromebooks for 6 <sup>th</sup> graders will allow them to access these resources to further their literacy levels.
3.	Access to digital textbook portals for individualized practice and instruction.	As digital textbooks become ubiquitous, it is our duty to ensure students can access these resources 24/7. Lending of Chromebooks will do just that. Students can begin to effectively utilize digital textbooks portals for individualized practice and instruction.
4.	Reinforcement in all subject areas outside the school day	With a Chromebook, students will have access to a variety of e-reading materials during and outside of the school day.
5.		

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**Schedule #14—Management Plan**

County-district number or vendor ID: Hays - 105902

Amendment # (for amendments only):

**Part 1: Staff Qualifications.** List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	Director of Educational Technology	Bachelors degree in Educational Technology or Information Technology, demonstrated excellent supervisory and leadership skills, ability to apply various instructional design approaches to practice, and experience conducting professional development
2.	Asst. Superintendent of Teaching Learning	Degree focus in school improvement, experience as a campus administrator, visionary and leadership skills
3.	Executive Director for Secondary Administration	Master of Educational Leadership, has taught secondary and supervised secondary administrators, focus on literacy
4.	EdTech Coach	Experience teaching secondary, experience modeling exemplar instructional practices, experience coaching and modeling the use of technology in the classroom
5.		

**Part 2: Milestones and Timeline.** Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective	Milestone	Begin Activity	End Activity
1.	Equipment selection & order placement	1. Order equipment needed for Goodnight	08/01/2018	08/25/2018
		2.	XX/XX/XXXX	XX/XX/XXXX
		3.	XX/XX/XXXX	XX/XX/XXXX
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
2.	Professional Development	1. ChromeBook 101 training	06/04/2018	08/17/2018
		2. Google Classroom training	06/04/2018	08/17/2018
		3. Best practices for Technology Integration	06/04/2018	08/17/2018
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
3.	Issue Tablets to Students	1. Parent Meetings – Provide lending forms	08/06/2018	09/28/2018
		2. Device checkout to students	08/06/2018	09/28/2018
		3. Parent/Student Survey Fall 2018	09/04/2018	10/22/2018
		4. Parent/Student Survey Spring 2020	04/29/2018	05/27/2018
		5.	XX/XX/XXXX	XX/XX/XXXX
4.	iStation year 1	1. Fall iStation Screener	09/10/2018	09/21/2018
		2. Mid-year iStation Screener	01/14/2019	01/25/2019
		3. Spring iStation Screener	04/15/2019	04/26/2019
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
5.	iStation year 2	1. Fall iStation Screener	09/16/2019	09/27/2019
		2. Mid-year iStation Screener	01/13/2020	01/24/2020
		3. Spring iStation Screener	04/13/2020	04/24/2020
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX

**Unless pre-award costs are specifically approved by TEA, grant funds will be used to pay only for activities occurring between the beginning and ending dates of the grant, as specified on the Notice of Grant Award.**

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**Schedule #14—Management Plan (cont.)**

County-district number or vendor ID: Hays - 105902

Amendment # (for amendments only):

**Part 3: Feedback and Continuous Improvement.** Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The use of iStation screeners at the beginning, middle, and end of the school year will provide needed program data for our targeted goals. That data will provide insight on areas for improvement and areas of strength. Strengths will be capitalized and expanded. Weaknesses will be forwarded to administrators, teachers, and educational technology coaches for a brainstorming of ideas that will provide measurable growth.

The Principal and Director of Educational Technology will meet regularly to collect feedback pertaining to the distribution of equipment and installation of apps. Teacher feedback will be gathered because it is essential in monitoring the program's effect on students.

**Part 4: Sustainability and Commitment.** Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district has strived to continuously ensure each student has access to digital resources anywhere/anytime. The district's efforts include collaborating with local organizations (public library, youth organizations, community churches) to provide free access to WiFi to students with lending technology outside of the school day. Current lending programs exist at elementary campuses, which are helping us create a strong foundation for digital-age learners. We are expanding the SMCISD lending program to all high school students (grades 9-12), which is intended to create successful career/college ready global citizens. The area of academic weakness at Goodnight was determined by our yearly needs assessment. This addition of a lending program for middle schools will help bridge the gap.

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**Schedule #15—Project Evaluation**

County-district number or vendor ID: Hays - 105902

Amendment # (for amendments only):

**Part 1: Evaluation Design.** List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process	Associated Indicator of Accomplishment	
1.	iStation Screener given to students	1.	Beginning of Year administration and data review
		2.	Middle of Year administration and data review
		3.	End of Year administration and year-long data comparison
2.	District benchmarks given to student	1.	Benchmark administration every 9 weeks
		2.	
		3.	
3.	Teacher survey	1.	Skills survey prior to 2018-2019 professional development
		2.	Skills survey end of 2018-2019 school year
		3.	Professional development reflections
4.	Parent/Student survey	1.	Beginning of grant
		2.	End of grant – data comparison
		3.	
5.		1.	
		2.	
		3.	

**Part 2: Data Collection and Problem Correction.** Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

SMCISD will use iStation comprehensive e-learning platform to identify the reading development of students in grades three (3) through eighth (8) grade. Sixth grade student data will be heavily analyzed to pinpoint indications of growth. iStation provides teachers with specific information about a student's strengths and weaknesses in the following areas:

- Book and print awareness
- Phonemic awareness
- Graphophonemic knowledge and word reading
- Reading accuracy
- Reading fluency
- Listening comprehension
- Reading comprehension

The diagnostic process also assists teachers in providing targeted instruction to help students improve as readers. There are also activity guides provided to teachers for effective instructional activities to support the reading development of each student.

iStation screeners are conducted three times per year. The screener data will quickly allow teachers to confidently identify students who may be at risk for reading difficulty. If problems are identified, teachers and campus administration will brainstorm to select actionable adjustments. The data will continuously be examined to measure program effectiveness.

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**Schedule #16—Responses to Statutory Requirements**

County-district number or vendor ID: Hays - 105902

Amendment # (for amendments only):

**Statutory Requirement 1:** Applicant must describe the availability of existing equipment to students in the LEA and other funding available for the purchase of student technology devices. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

San Marcos CISD campuses currently have several carts of devices that are checked out by teachers for use. San Marcos CIS has just finalized a student device implementation plan funded by our local budget. This plan will provide dedicated classroom sets to grades K-5 and 1-to-1 rollout for grades 9-12. This Technology Lending Program Grant will allow for a greater impact with student devices in year one of our phased roll-out, by allowing San Marcos CISD to bridge the gap and acquire devices for middle school students. Adding an entire grade level of devices at a middle school campus will positively influence our footprint on digital-age learning by allowing more students to obtain a device.

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**Schedule #17—Responses to TEA Program Requirements**

County-district number or vendor ID: Hays - 105902

Amendment # (for amendments only):

**TEA Program Requirement 1:** Describe how the technology lending program aligns with the existing mission and goals for the LEA. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

San Marcos CISD has made a pledge to five (5) commitments that steer the district's direction

1. SMCISD is committed to all students performing at or above grade level
2. SMCISD is committed to establishing a rigorous academic culture where all students graduate college and career ready
3. SMCISD is committed to creating a culture of high expectations for performance and professionalism
4. SMCISD is committed to eliminating achievement gaps within student populations
5. SMCISD is committed to meaningful, reciprocal partnerships and opportunities which serve students, families, and the San Marcos community

The Technology Lending Program Grant aligns with all SMCISD core commitments. The grant will provide devices to help support instruction outside of the school day. The TLPG also provides an additional engagement opportunity between the district, parents, and the community. Students will have access to digital resources to further their learning and will need parental support and engagement. Strengthening of community relations will occur from the many community organizations that will provide free wireless in support of SMCISD students. The TPLG will help underserved and at-risk students gain access to technology that they otherwise would have not had without this grant. Lastly, we will provide teachers the professional development they need to deliver content digitally and blend the use of technology into the classroom.

SMCISD will maximize grant-provided resources through the integration with our two other lending programs.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: Hays - 105902

Amendment # (for amendments only):

**TEA Program Requirement 2:** Describe a plan for providing internet access to student residences, residential centers, and/or on the buses that transport students (for whom a single ride lasts, on average, at least an hour) with the highest need for off-campus internet access. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

SMCISD will provide residential Internet access, including installation and the monthly/annual internet service for participating students, particularly economically disadvantaged students. Equitable access will be provided on a first come, first served basis, to include academic need. Students will also be able to access the district's wireless network from the exterior of the school. The district has also built a network of organizations throughout the city that offer wireless internet access in the evenings and on weekends. Students will receive a list of these organizations and their hours of operations.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: Hays - 105902

Amendment # (for amendments only):

**TEA Program Requirement 3:** Describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Technology Lending Program Grant aligns with our current district curriculum, instruction, and classroom management practices. Like all other Texas Public School districts, our effort is to align SMCISD curriculum to the Texas Essential Knowledge and Skills in a manner that is most beneficial to SMCISD students. Along with core content TEKS, we have a focus on blending Technology Applications TEKS into instruction at all grade levels.

We have a plan to continue our transition from printed resources to digital resources over the next several years. Our current data coupled with our future forecasts will help us identify students needs for operating in a digital-age learning environment. Our leadership team is on board with technology lending, 1-to-1, digital content, and digital citizenship initiatives that will help propel the district forward and benefit students. All of our current practices in regards to teaching practices, policies, curriculum and instruction, align perfectly with the Technology Lending Program Grant.

**TEA Program Requirement 4:** Describe how the applicant is using digital instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

All district campuses are using digital instructional materials in more than one core content area. The chart below depicts some of our digital content. In addition, student have access to digital resources across all subject areas through the district's research databases, Library of Congress, on-line encyclopedias, and e-books.

Goodnight Middle School Digital Resources

Content Area	Discovery Education	vMath	LanguageLive	FreshGrade	Google Classroom
English/Language Arts	X		X	X	X
Math	X	X		X	X
Science	X			X	X
Social Studies	X			X	X
Grade Level	K-8	2-8	6,7,8	K-12	K-12

SMCISD will continually assess the need for digital resources, educational technology resources, and information literacy resources.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: Hays - 105902

Amendment # (for amendments only):

**TEA Program Requirement 5:** Describe how the infrastructure and technical support is adequate to support students' anticipated use of devices through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

**Infrastructure:** The network infrastructure at SMCISD is growing and has planned expansion in the very near future. Currently, our secondary schools have a wireless access point in every classroom, as well as some that are strategically placed in non-classroom settings. Our elementary campuses have an access point in approximately every other classroom with expansion to every classroom planned this summer. With regards to wired networking, we have 1Gbps uplinks to every campus with expansion to 10Gbps uplinks in the near future. Our high school has already received 10Gbps connection to our datacenter. We are also in process of refreshing our MDF/IDF closets with all new network switches. Installation is set to finish this coming summer as well. Our internet connection currently supports 1Gbps for our district. We are making changes to our internet edge in hopes to double that amount.

**Technical Support:** The Department of Technology utilizes a service request ticket system to assist with IT service delivery. Current tech support service level agreements (SLA) are:

- Standard – 3 business days or 24 business hours
- High – 1 business day or 8 business hours
- Urgent – ½ business day or 4 business hours

Average ticket resolution time is 9 hours and 11 minutes with an average first response time of five hours and 11 minutes. Given the exemplary technical support, the Department of Technology will be able to support the additional devices.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: Hays - 105902

Amendment # (for amendments only):

**TEA Program Requirement 6:** Describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will oversee the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

SMCISD utilizes its asset and resource management system to track and account for all equipment. The following process used on all current computing devices will also be used for devices funded by the Technology Lending Program Grant.

1. Each device will receive a thermal barcode and entered into Asset Manager by each campus' respective Information Literacy Specialist.
2. Student device training will occur to ensure students and parents are aware of best practices for caring for their new device
3. Parent/Guardian and student will sign a Student & Parent Acceptable Use Agreement
4. Parent/Gaurdian and student will sign a Student & Parent Lending Form.
5. Parent/Gaurdian will sign and insurance agreement.
6. Upon receipt of all signed documents, the campus Information Literacy Specialist will check out a device to the student

Academic & Economic Need: In cases of competing need, students that have the highest academic need will be selected first. Higher priority will be given to those students with a lower socio-economic status. If a need still exists upon exhaustion of grant funds, the district will investigate and secure additional funds.

**TEA Program Requirement 7:** Describe how technology lending equipment will be accounted for per local policy, including providing insurance, if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

SMCISD utilizes its asset and resource management system to track and account for all equipment. Campus Information Literacy Specialists are responsible for check in/out of all lending devices. Devices will have a thermal barcode applied, and will be inventoried in the resource management system. SMCISD includes a 3-year limited warranty on all computing devices of this nature and self-insures devices at a loss rate of 2%. Lost and stolen devices are replaced with allocated insurance funds.

Annual physical inventory is conducted on all computing devices. The devices funded by the Technology Lending Program Grant will follow the same process. Devices will remain in production for 3 years.

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